

DRAFT

PUBLIC WORKS COMMITTEE MINUTES

May 26, 2015 2:03 PM

IN ATTENDANCE: Committee members: Chairman Jacob Schindel and John Butterfield; Borough Manager Charles Gable; Public Works Director Dan Hilliard; Borough Engineer Chad Clabaugh and Borough Management Assistant Karen Mesher. Absent: Council and Committee Member Susan Naugle, and Planning Director Scott Dellett.

OTHERS IN ATTENDANCE: Council President Michael Birkner and Council Member Scot Pitzer; and Jim Hale representing the *Gettysburg Times*.

PUBLIC COMMENT:

There was no public comment.

REPORTS:

Recycling Committee Report

Mr. Butterfield handed the May 2015 Recycling Report to the Committee (see attached).

APPROVAL OF MINUTES:

The minutes from the March 23, 2015 meeting were approved as read. There was no meeting in April.

CURRENT BUSINESS:

Borough Engineer Chad Clabaugh recapped the following projects in the Borough of Gettysburg (refer to the May 2015 Engineer's Report for the Borough of Gettysburg):

Race Horse Alley Green Streets Design – Gettysburg Innerloop Report

Mr. Clabaugh said the funding for Part A of the Green Street Design is funded, but not for Section B (from the Rec Park to Buford Avenue), and that the Chesapeake Bay Trust is only interested in the storm water components of the project; hence, there is no design money for this project. He said that he wanted to replace all of the storm sewers down to the creek, but he is not replacing all of it. He said that a rain garden will be added for water run-off and he is suggesting permeable pavers which will allow water passage. CS Davidson will be presenting the design to the Chesapeake Bay by June 1st. Mr. Schindel asked if the driveway will be repaved at the Post Office. Mr. Clabaugh said that there will be some tie-ins. He said that the plans call for an 18 foot existing and 22 foot proposed right-of-way from the Silk Mill Apartments, allowing for egress out of the Silk Mill Apartment Complex. Mr. Butterfield asked if travel on Race Horse Alley would be one-way east or west. Mr. Clabaugh said that travel one-way eastbound works best. Mr. Hilliard asked how plowing snow would affect the pavers. Mr. Clabaugh said that there is permeable pavement and that it would have to be swept four times per year. Mr. Birkner asked if this project extends to Washington Street. Mr. Clabaugh said that it only goes to Franklin Street. Mr. Clabaugh said that there is an underdrain system to help water flow during a rain event to prevent flooding. He would add a speed table that would add a gradual increase in the pavement, which

would be better for bikes and vehicles, and that the entire concept is built around 12 inch wide point. Mr. Schindel asked if Race Horse Alley would be wide enough for a lane of travel and a bike path. Mr. Clabaugh stated that it would be shared use. Mr. Birkner said that Gettysburg College might have a right-of-way interest, and would be willing to participate. Mr. Clabaugh said that the Borough Shade Tree Commission will select the trees along the alley, and that a Landscape Architect, firm of Robert Thomas (RTC), will select the foliage for the rain garden.

2015 Curb Ramp Replacements (CDBG)

Mr. Clabaugh said that Council authorized the project on May 11th, open bids on June 5th, and award that contract on June 8th at the Council Meeting. Mr. Butterfield asked how we are progressing on the curb ramp schedule. Mr. Clabaugh stated that Mr. Dellett would know how many were completed. Mr. Clabaugh stated that \$172,000 was allocated this year and the current estimate was \$162,000 which includes a 10 percent contingency. Mr. Butterfield asked if every intersection has for ramps. Mr. Clabaugh said not necessarily, and that it depends on the intersection. He noted that Mr. Hilliard does all of the curb ramp inspections for the Borough. He will coordinate the project with the public works crews of the Borough and Gettysburg College. Mr. Butterfield asked about the distribution of the CDBG money and how it relates to 501C3 organizations and the allocation for curb ramps. Mr. Hilliard stated that with over 500 curb ramps in the Borough, we need to continue to use the funding to complete the project. Mr. Clabaugh said that curb ramps are an extension of the street and not the sidewalk, and is mandated under federal law. Mr. Schindel asked if the Borough is required to clean snow from all of these ramps. Mr. Clabaugh said no, and that the sidewalk ordinance needs updated.

East Middle Street Reconstruction Project

Mr. Clabaugh recapped the project, stating that all of the utility, curb and sidewalk replacement plans have been finalized. Cs Davidson is currently working on the street reconstruction plans and specific bidding, and that the signal modification has been submitted to PennDOT. He said that they are bidding the pavement reconstruction work now. He said that the budget for this project is right on. He noted that paving will take the full two months, and is scheduled from August through September, and that the scope for paving is from Baltimore Street to Sixth Street. He said that a left turn arrow is proposed to PennDot from Baltimore Street onto East Middle Street from PennDOT. He said that there will be tie-ins at the intersections with pavement and will redo the pavement markings. He said that they will try to keep the intersections open during the paving process, but the street will be closed to parking. He said that the reclamation process is that it is cold-in-place recycling, where a grinder pulls up the pavement, adds an emulsion, heats it up, then puts it back down. He said that a street can be entirely reprofiled at a percentage, and a wearing course could be added later. Mr. Butterfield stated that GMA was issued an amount of the PIB loan, and wondered what GMA share of the repaving costs would be. Mr. Hilliard said that GMA will replace 300 feet or a sewer main down the middle of the street. Mr. Gable said that GMA was approached by the Borough about partnering with resurfacing the road, and what it would cost them to do it alone. The difference would be approximately \$15,000, and that it what they were asked to contribute. Mr. Birkner said that the Borough was very supportive of GMA's effort to float their bond and was seeking a level of reciprocity. Mr. Butterfield asked if their participation in this project would reduce the amount of our PIB Loan. Mr. Gable said possibly, but we would not know that unless there is a commitment, but the discussion has been started. Mr. Clabaugh said that it would be a shame to do repaving work twice.

Bridge Report

Mr. Clabaugh said that there are 17 bridges numbered in his report, but we are actually down to 15 bridges. He had a structural engineer examine the bridges, report their findings and make recommendations

with a cost estimate. Mr. Butterfield asked if a bridge is in the Rec Park, is it GARA's responsibility. Mr. Clabaugh said that he would research it. He said that there are 17 Borough owned bridges and that it costs approximately several thousand dollars to maintain a bridge, and approximately \$100,000 to replace it. Mr. Clabaugh explained his report and the documenting of permits, noting with pictures the deterioration of some bridges. Mr. Butterfield asked if we would have to contract out this work. Mr. Hilliard said that it depends on the proposed work. Mr. Schindel asked if Bridges #10 and #13 are ADA compliant. Mr. Hilliard said yes, but the process is expensive and dictated by PennDot. Mr. Clabaugh said that this is the second round of inspections with the first being in 2007. He noted that most bridges are in the "good" category, and can continue on a 5-7 year inspection schedule. The County maintains their bridges every two years. He said that any bridge under 20 feet is locally owned and maintained. Mr. Butterfield asked if the permitting is through the County. Mr. Clabaugh said no, that it is done through the state DEP. If a bridge does not cause a safety issue, then he would recommend a 5-7 year inspection schedule. There are two maintenance schedules: a five-year plan and a 7-year plan. He noted that a 5-year plan would place the Borough over a \$20,000 threshold and involve bidding. Mr. Hilliard said that Public Works could do the work in-house. Mr. Birkner stated that the 7-year maintenance plan makes sense. Mr. Schindel asked if CDBG money could be used to replace the handrails. Mr. Clabaugh said that he did not know, but Ms. Thomas at the Adams County Planning Office could answer that question. Mr. Clabaugh suggested to pick one of the two maintenance plans in order to budget. Mr. Schindel asked for a consensus from the Committee, and they stated that the 7-year maintenance plan would be best.

Other Business

There was no other business.

The next Public Works Committee meeting will be held on Tuesday, April 21, 2015 at 3:25 PM.

With no further business Mr. Schindel adjourned the meeting at 4:50 PM.

Approved by _____
Jacob Schindel, Chairman

Recycling Committee

Report to Public Works Committee, May 26, 2015

- Kathy Gilbert joined me in presenting a 40-minute program on recycling to the Penn State Extension family outreach event on April 14. Seventy-two people were in attendance and there were numerous questions at the end of our program.
- The green Gathering on April 25 was a huge success and The Borough Recycling Committee thanks organizer Steve Zimmerman for inviting us to have an information booth and to display the winners of the Students ' Recyclable Art contest. This was the third year for the event and again there were lots of questions and appreciation for the materials we handed out to the eighty-seven visitors to our booth. It was also interesting to see how many parents brought their children out to admire the recyclable art, especially the "Best in Show" AND People's Choice winner, Fairfield High School student Erin Briggs' candy wrapper dress.
- Though the Recycling Committee interns have left for the summer, two new folks have expressed interest in joining the committee so I will schedule an "adults only" meeting in June.

Judie Butterfield

