

PUBLIC WORKS COMMITTEE MINUTES

August 18, 2015 2:00 PM

IN ATTENDANCE: Committee members: Chairman Jacob Schindel, and John Butterfield; Borough Manager Charles Gable; Planning Director Scott Dellett; Public Works Director Dan Hilliard; Borough Engineer Chad Clabaugh; Gettysburg Municipal Authority Utilities Manager Mark Guise; and Borough Management Assistant Karen Mesher. Absent: Committee and Council member Susan Naugle.

OTHERS IN ATTENDANCE: Jim Hale representing the *Gettysburg Times*.

APPROVAL OF MINUTES:

The minutes from the July 21, 2015 were approved as read.

PUBLIC COMMENT:

There was no public comment.

Recycling Committee Report

Mr. Butterfield provided the 2015 Recycling Committee report (see attached). Mr. Butterfield asked why there aren't any recycling containers at the Rec Park fields, and noted that the Heritage Festival is coming up on September 20th. Mr. Schindel said that the containers are being picked up. He said that the roll-away cans are located there, and that the concrete slabs have existed. Mr. Gable said that recyclables need to be separate from ordinary refuse. Mr. Schindel said that the next Gettysburg Area Recreation Association (GARA) meeting will be held on September 3rd. He said that Mr. Devost had been instructed to recycle by numerous people to meet the recycling requirement. He told Mr. Devost that the Borough receives money based on recycling.

NEW BUSINESS:

TRAFFIC COUNTS– Scot Dellett

Planning Director Scott Dellett reported that the Adams County Planning Department conducted a traffic study from June 23rd to July 16th. He said that counters were placed at the West Racehorse Alley culvert and near the Members First parking lot. He said that the average daily count by the culvert showed that between 976 and 1136 vehicles traveled in the alley per day, with the highest count at 1292. He said that the count also showed vehicle direction and vehicle speed, noting that most vehicles by the culvert are traveling westbound. He reported that the daily count obtained by Members First ranged between 1347 and 1546 vehicles daily, with an average of 1937 vehicles traveling mostly in an eastbound direction. He said that there is not a strong indication of vehicle travel, but did note that there is a large number of vehicle per day

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using the alley. Mr. Clabaugh said that the traffic counts coincide with the Master Plan conducted during the winter months, reporting that vehicles travel eastbound in the morning and westbound in the afternoon. He summarized that the traffic count demonstrates that Racehorse Alley is a commuter alley. He said that more vehicles use the alley than what it can actually support, and questioned if any residents had complained about the increased traffic. Mr. Dellett said that some citizens are resistant to a one-way alley, and that travel could be a general safety issue. He noted that if you change traffic patterns, that vehicles will go elsewhere. He said that the Master Plan addressed the functionality and aesthetics of the alley regarding the Innerloop. Mr. Clabaugh said that there are roughly 2,000 vehicles using the alley and traveling in both directions daily, thus adding to the 15,000 vehicles traveling on Buford Avenue. He said that one option would be to funnel traffic out of Franklin Street, which would not support the heavy vehicle use. Mr. Schindel suggested that PennDOT retool the traffic lights to reflect the new traffic patterns. Mr. Hilliard said that the traffic lights are the Borough's responsibility, but that he would need to file paperwork if any changes are needed. Mr. Dellett said that the Creekside Apartments and Gettysburg College businesses use the alley, and that a review would be needed to analyze the numbers more deeply. Mr. Clabaugh said that the traffic lights could be retooled, but asked what would result from this study. He noted that the Gettysburg Innerloop could take years.

PRECISION CUT – Charles Gable

Manager Gable said that the curb project is moving forward on multiple fronts: financially, legislatively and logistically. He said that Mr. Hilliard is talking with Precision Cuts on the project, and that Mr. Clabaugh is directing insight legislatively. Mr. Gable said that the Revolving Loan Program impacts the financial aspect of the project, and was discussed at the Community Development meeting.

GETTYSBURG TRUCKERS SENTINAL – Charles Gable

Manager Gable said that the Borough is seeking a resolution to the issues involved with 102 inch-wide trucks traveling through the Borough, especially where deliveries are needed by Borough businesses. He said that Charles Propst, President of Spectra-kote Corporation, is in the process of creating a non-profit organization to address the insurance issue, and to pay the insurance premiums on behalf of the Borough to cover the infrastructure costs and replacement of the street lights caused by truck damage. Mr. Gable said that Mr. Propst recognizes that through-traffic by these large trucks needs to be prohibited, but deliveries still need to be made to local businesses. Mr. Butterfield noted that it is a commendable undertaking by Spectra-kote to create a non-profit on behalf of the local businesses receiving deliveries.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – Chad Clabaugh

Mr. Clabaugh reported on the installation of curb ramps in the Borough. He said that four of the six curb ramps by the College are nearly completed. He said that one of five curb ramps are completed on East Middle Street to date due to the ongoing construction by Columbia Gas in that area. Once the curb ramps are completed, hopefully by September 5th, the paving can begin. He said that this work will require an extension due to the East Middle Street Construction

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Project affecting the schedule, and that change would have to go before Council. He said that a Work Directive Change would authorize the extension, but that Council would need to recommend an extension of the time line at their September 14th Council Meeting. He noted that this field adjustment change would not change the dollar amount in the contract.

MIDDLE STREET UPDATE – Dan Hilliard

Mr. Hilliard gave a tentative work schedule for the East Middle Street Construction Project pending any weather changes. He said that it would take three weeks to ascertain what needs completed by the Borough, and noted that Columbia Gas had to install 120 service lines in three months. Mr. Clabaugh said that Columbia Gas has four service crews working now on East Middle Street, and Mr. Hilliard said that a fifth crew will begin restoration work on August 20th. He said that all crews by Kinsley, Gettysburg Municipal Authority, Gettysburg Borough, and Columbia Gas are working well together on this project. Mr. Clabaugh said that, tentatively, paving will begin during the second week of October, and stated that paving needs to begin at that time in order for the work to be completed by mid-November for the Remembrance Day celebration. He said that there will be a request for an extension by Kinsley for paving work for the 45-day construction period. He said that his only other concern is that the quarries will start to close operations for the season in mid-November, and that dropping temperatures could pose paving problems.

BUDGET TALKS – Dan Hilliard

Mr. Hilliard said that he needs to replace a backhoe and construct a pole barn for equipment. Mr. Butterfield asked about the costs for these items. Mr. Hilliard said that a pole barn would cost approximately \$80,000 and a backhoe would cost approximately \$130,000. Mr. Butterfield noted that a pole barn would protect this equipment. Mr. Schindel said that these items would depend on how the budget develops.

OTHER BUSINESS:

There was no other business.

The next Public Works Committee meeting will be held on Tuesday, September 15, 2015 at 2:00 PM.

With no further business Mr. Schindel adjourned the meeting at 2:55 PM.

Approved by _____
Jacob Schindel, Chairman