

FINANCE COMMITTEE MINUTES
JANUARY 15, 2015 4:00 PM

IN ATTENDANCE: Chair: John Butterfield, Councilman Robert Krummerich (via phone), Councilman Graham Weaver, Charles Gable-Borough Manager and Tammy Murdorf-Finance Staff Accountant

OTHERS IN ATTENDANCE: Scott Dellett, Michael Birkner (Council), Richard Fulton representing *Gettysburg Spirit* and Jim Hale representing the *Gettysburg Times*

Chairman John Butterfield called the meeting to order at 4:00 pm.

There were no minutes to approve as no meeting was held in December.

PUBLIC COMMENT: None

SPECIAL PRESENTATION: None

UNFINISHED BUSINESS: None

NEW BUSINESS: Parking Garage – Mr. Gable stated that we currently have approximately 125 parking passes that are being used monthly in the parking garage. The rate per month is \$60.00 at this time. Some businesses purchase parking passes for their employees to use and we have been approached to consider a discount for businesses that purchases passes on an annual basis instead of monthly for a with no \$10.00 deposit fee or \$10.00 refund when passes are purchased and finished being used, but allowing the pass to be transferred to another vehicle instead. Mr. Weaver asked if this would affect the revenue we receive from the monthly fee we currently use. Mr. Gable noted that it would affect revenues using the figures we currently have, by about \$7000, but that is basing it on if everyone purchased annually instead of monthly. Mr. Krummerich asked if this would affect the Gettysburg Hotel and Majestic Theater. He stated that Majestic Theater may have a concern when there are events being held that parking may not be available for those who attend the event if we rent all the spaces out to businesses. Mr. Butterfield agreed that it would be a common courtesy to speak to the Gettysburg Hotel, Majestic Theater and the Gettysburg College to get their input. He also noted that the only time he has known the parking garage to be filled to capacity is when the Majestic Theater has had a major event or the Gettysburg Hotel has had some major event. He further stated that there was a study done on this particular subject approximately 5 years ago and it showed that the garage was at 26% or 27% utilized during the winter months and approximately 58% during the summer months. Mr. Krummerich suggested that if there are other municipalities like Gettysburg that are currently giving discounts for using parking passes we should speak to them and get an idea of how that is working for them. Mr. Gable stated that there are some municipalities that do give discounts for patronizing their parking garages and feels it is along the same line of thinking with what we are discussing here. Mr. Krummerich feels that this is worth investigating further and gathering more information to present to Council.

Mr. Gable discussed the chart of accounts in our new financial software from Freedom Systems. He noted that when reports are generated to Council from this new system there will be a lot more detail and breakdown making it very easy to find specific items.

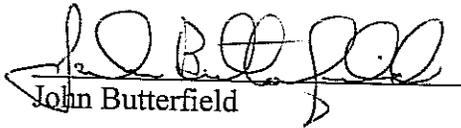
OTHER BUSINESS: None

OLD BUSINESS: None

With no further business Mr. Butterfield moved to adjourn the meeting at 4:35 pm.

The next Finance Committee meeting will be on February 19, 2015 at 4:00 pm.

Approved by Chairman,


John Butterfield