

**DRAFT OF FINANCE COMMITTEE MINUTES**  
**DECEMBER 17, 2015      4:00 PM**

**IN ATTENDANCE:** Chair: John Butterfield, Robert Krummerich-Council (via phone), Graham Weaver-Council, Nicolette James-Finance Director, Charles Gable-Borough Manager, and Tammy Murdorf-Finance Staff Accountant

**OTHERS IN ATTENDANCE:** Scott Dellett (*Planning Director*), Susan Naugle (*Council*), Scot Pitzer (*Council*) and Jim Hale representing the *Gettysburg Times*,

Chairman John Butterfield called the meeting to order at 4:00 pm. Mr. Butterfield noted that there was an executive session immediately following the 11/19/2015 Finance Committee Meeting. Minutes from the November 19, 2015 Finance Committee meeting were approved.

**PUBLIC COMMENT:** None

**SPECIAL PRESENTATION:** None

**UNFINISHED BUSINESS:**

**RHA Garage exterior meters:** Mr. Krummerich stated that he feels this subject should be continued to the next Council meeting for the new Council to address this issue. Mr. Weaver would like to hear input about the impact on revenues before moving forward with a recommended decision on the RHA exterior meters at this point.

**NEW BUSINESS:**

**Parking Report:** Ms. James made a short presentation on the efficiency of the new parking equipment.

**Predicted end of year fund balances:** Ms. James explained that there will be a \$250,000 deficit that will be off-set by a \$250,000 surplus in the Debt Services Fund due to the creation of the fund balance for this new fund in 2015. In addition, she is currently predicting an operating deficit in the General Fund of approx. \$100,000 due to an over estimation of parking meter revenue in the 2015 budget. Additionally there were 3 unanticipated retirement payouts and the fact that the police contract was not negotiated prior to the end of the year so salaries were understated by 1%.

There being no further business, Mr. Butterfield called for a motion to adjourn. The meeting was adjourned at 4:45 PM..

Approved by Chairman,

John D. Butterfield

John Butterfield