

FINANCE COMMITTEE MINUTES

July 16, 2015 4:00 PM

IN ATTENDANCE: Chair: John Butterfield, Michael Birkner- Council President, Robert Krummerich and Graham Weaver-Council members and Charles Gable-Borough Manager.

OTHERS IN ATTENDANCE: Todd Mickley-Steinwehr BID President, Paul Witt-BID VP, Carol Metzler-BID Treasurer, Scott Dellett-Borough Planning Director, Becky Brown-Council member and Jim Hale representing the *Gettysburg Times*,

Chairman John Butterfield called the meeting to order at 4:05 PM.

Mr. Butterfield announced that the Finance Committee held an executive session consistent with section 708(a)(1) of the Sunshine Act dealing with employment of certain Borough employees.

Minutes from the June 18, 2015 Finance Committee meeting were approved.

PUBLIC COMMENT: None

SPECIAL PRESENTATION: Mr. Dellett gave a presentation detailing why additional funding was being requested for completion of the Steinwehr Phase 2 project. The \$3.2 M Federal Lands Management Grant was inadequate to relocate the utility poles in a manner that insures ADA compliance and permits individuals to move along the sidewalk unimpeded. The Borough has obtained a PennDOT Multimodal Transportation grant for \$495,192.00 to relocate the poles however the Borough must provide matching funds (30%) of approximately \$85,397.00. The BID board voted to pay up to 30% (\$26,619.00) of the match at their July meeting thus leaving \$59,778.00 (70%) as the Borough's share of a 10 year PIB loan. Council is being asked for a commitment to insure funding for 70% of a PIB loan from the FY 2016 and subsequent budgets. Mr. Weaver asked for a written proposal detailing all costs before the Committee makes a recommendation to the full Council. Mr. Dellett thought that a more complete financial proposal could be provided at the August meeting and the Committee will make a decision whether or not to recommend at that time.

UNFINISHED BUSINESS: Mr. Krummerich said a system is in place to satisfy his concern regarding non-handicapped drivers parking in handicapped spaces. It involves enhanced enforcement which he has worked out with Borough Parking Enforcement Officers. Item closed.

NEW BUSINESS: Mr. Gable discussed a draft MOU that he developed with Mr. Donald Fennimore, District Court Coordinator, pertaining to the reserving of spaces and payment of parking fees for court jurors. The court system is proposing that the County Commissioners authorize the payment of a flat fee of \$2,500.00 per year to the Borough to cover designated juror parking in the Race Horse Alley Parking Garage. The Committee agreed with the concept and recommended that it be placed on August Council agenda.

Mr. Gable addressed the need for an administrative amendment to Chapter 15, Part 10 (Residential Parking Permit System) to change the placing of the parking decal from the bottom left side of the rear bumper to the interior bottom of the left rear window. These "static cling" decals are needed to accommodate the newly purchased parking enforcement hardware used by the Borough Parking Enforcement officers. The Committee agreed with the proposed change and recommended that it be forwarded to Council for consideration.

Pres. Birkner read an excerpt from a letter that he received from the Civil War Trust (CWT) in which the Chief Administrative Officer (Mr. Wyngarden) stated that, ". . . we want to work with you to reach an agreeable

solution.” It’s expected that there will be a meeting between CWT officials and the Borough in the near future since they (CWT) are interested in proceeding with the demolition of the Quality Inn Motel buildings.

With no further business, the meeting was adjourned at 4:55 PM

The next Finance Committee meeting will be on August 20, 2015 at 4:00 PM.

Approved by the Chairman,

John D. Butterfield

DRAFT