

COUNCIL WORK SESSION MINUTES JANUARY 25, 2016

President Robert Krummerich called the meeting to order at 7:00 PM with the following Councilors present: Vice President Scot Pitzer, Ms. Susan Naugle, Mr. Graham Weaver, Mr. Jacob Schindel, Ms. AmyBeth Hodges, and Mr. Wesley Heyser. Staff present included: Manager Charles Gable and Management Assistant Karen Mesher.

Others present included: Darlene Brown, Executive Director, ACHA/PICPI; Stan Clark, 915 Fairview Avenue; and Steve Hemler, 535 York Street. Representing the press was Jim Hale of the *Gettysburg Times*.

President Krummerich called the meeting to order to the first public work session of the new Borough Council, and welcomed all of those in attendance.

Announcements

Mr. Gable announced that IESI, the Borough's trash hauler, will not conduct their schedule trash pick-up on Monday and Tuesday of this week due to the Blizzard of 2016, and stated that those make-up days will be posted on the Borough website. He reminded residents that they cannot park in the travel lanes in RPP areas for safety reasons, and they will be ticketed accordingly. He asked for assistance from residents in clearing snow from around fire hydrants. He reminded residents that the Public Works Department will be clearing snow from streets this week at night with streets marked accordingly. He stated that the Snow Emergency declaration will be lifted at 12 Noon on Tuesday, January 26th.

Public Comment:

Mr. Krummerich reminded those people in attendance wishing to speak to clearly stated their name and address for the record.

Darlene Brown ACHA/PICPI, 40 East High Street, reminded residents to clear any storm drains near their properties to prevent flooding.

Steve Hemler, 535 York Street, inquired about the meeting format. He said that the public could interact freely during the old committee meeting system, but could only speak during the "Public Comment" portion of the formal Borough Council meetings. Mr. Pitzer said that he would support an open dialogue format at workshops. Council agreed with the informal open dialogue format for this meeting and all future Council Work Sessions.

Old Business

Mr. Gable discussed his 2015 Staff Work Plan (see attached). He said that pending projects will remain under *Old Business* until either Council decides to drop

them or move them forward for consideration at the upcoming Council Business meeting. The following items will be discussed tonight by Mr. Gable:

- A. *Staff Work Plan Update* –He noted that there were 14 projects completed. He said that these items will be removed from this list, thereby decreasing the staff workload and making project more manageable.
- B. *Body Camera Policy (Project #2016-1)* – He said that the Borough Solicitor is reviewing this policy. He noted that staff will meet with Mr. Eastman monthly, and there will no longer be a Solicitor’s Ordinance meeting.
- C. *Revolving Loan Program/Sidewalk Repair Program (Project #2016-2)* – He said that this project was outlined in a policy briefing statement and discussed by both the Community Development and Public Works Committees at their meetings last year. The Revolving Loan Program was discussed, especially with regard to sidewalk repair for eligible Borough residents. Mr. Krummerich questioned the need for a lengthy proposal and suggested providing an estimated cost estimate on the meeting agenda instead. Mr. Gable questioned the need for placing budget numbers on agendas, and that Council is held accountable by the public for those estimates.
- D. *RHA Garage Parking Meter Proposal (Project # 2016-3)* – He said that the Borough is eternally searching to maximize revenue streams and exploring those possibilities (see attached). He suggested that the enforcement time frame for the 17 parking meters in front of the Race Horse Alley Parking Plaza (RHA) be converted from 8 AM to 8 PM enforcement to 24-hour enforcement to offset the loss of \$7,200 from the recent move of County offices outside of the Borough. He explained that a 90-day projected revenue of \$18,360 could be gained from the addition of overnight enforcement, thereby increasing lost revenue at \$1/hour to \$11,160. He noted that if these same vehicles moved into the garage, that the lost revenue for the same period at \$0.75/hour would only total \$8,370. A passionate discussion ensued amongst councilors. Ms. Hodges stressed that the increased time frame would impact both York Street businesses and low-income employees working downtown, and that this would be a targeted change. Ms. Naugle said that other Borough business, like those located on Steinwehr Avenue, do not have access to a parking garage where parking rates are the cheapest. Mr. Hemler suggested increasing the time frame of all meter enforcement to 2 AM. Mr. Pitzer said that Council should stop messing with parking. Mr. Krummerich suggested tabling the decision and leaving it on the agenda in order to review holistically all parking rates and revenues.
- E. *South Franklin Street (RPP)(Project #2016-4)* – He said that David Sites, owner of the property that is currently leased by the Pennsylvania Department of Public Welfare (DPW) at 225 South Franklin Street, requested relief from the Residential Permit Parking (RPP) restrictions for eight employees (noting that eligible residents pay \$24 per year to park near their homes). He said that Mr. Sites wanted an agreement that would permit those employees to park for free in a nearby underutilized block, and that a parking study was conducted 2014. He said that a presentation was made before the Safety Committee that year, and that a proposal was presented in 2015 for his consideration. He said that Mr. Sites

indicated no interest in the proposed amount and area, and had not contacted the Borough as of this date. Council members agreed to remove the item from their work session agenda, unless Mr. Sites contacts the Borough. Mr. Schindel noted that there are currently eight unrestricted parking spaces for those employees on Long Lane at no cost.

New Business

Mr. Gable said that there are currently two new projects that will be discussed at this time:

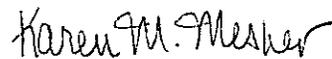
- A. *Appointment to Fill Vacancy on the Zoning Hearing Board (ZHB) (Project #2016-5)* – he said that there is currently one application received by the Borough from Darlene Brown to fill this vacancy as of this date. He noted that applications for vacancies are not posted on the Borough website, and that applications are being accepted for this opening now, between January 25th and February 8th. Ms. Brown and any applicants are encouraged to appear at the next Council Business Meeting on February 8th.
- C. *Pension Reform (Project #2016-6)* – He explained that Mr. Weaver wanted this item placed on the agenda for consideration. Mr. Weaver said that both Pennsylvania State workers (6 percent) and Gettysburg Area School District workers (7.5 percent) contribute to their pensions, while Borough of Gettysburg employees contribute nothing. Mr. Gable noted that contributions are governed by Teamsters 776 Uniform contract, and that the contract will be eligible for negotiation in 2017. Mr. Krummerich suggested removing this item from the agenda until then.

Public Comment

There was no public comment.

With no further business to come before Council, moved Mr. Pitzer, seconded Mr. Heyser to adjourn the meeting at 8:25 PM.

Respectfully submitted,



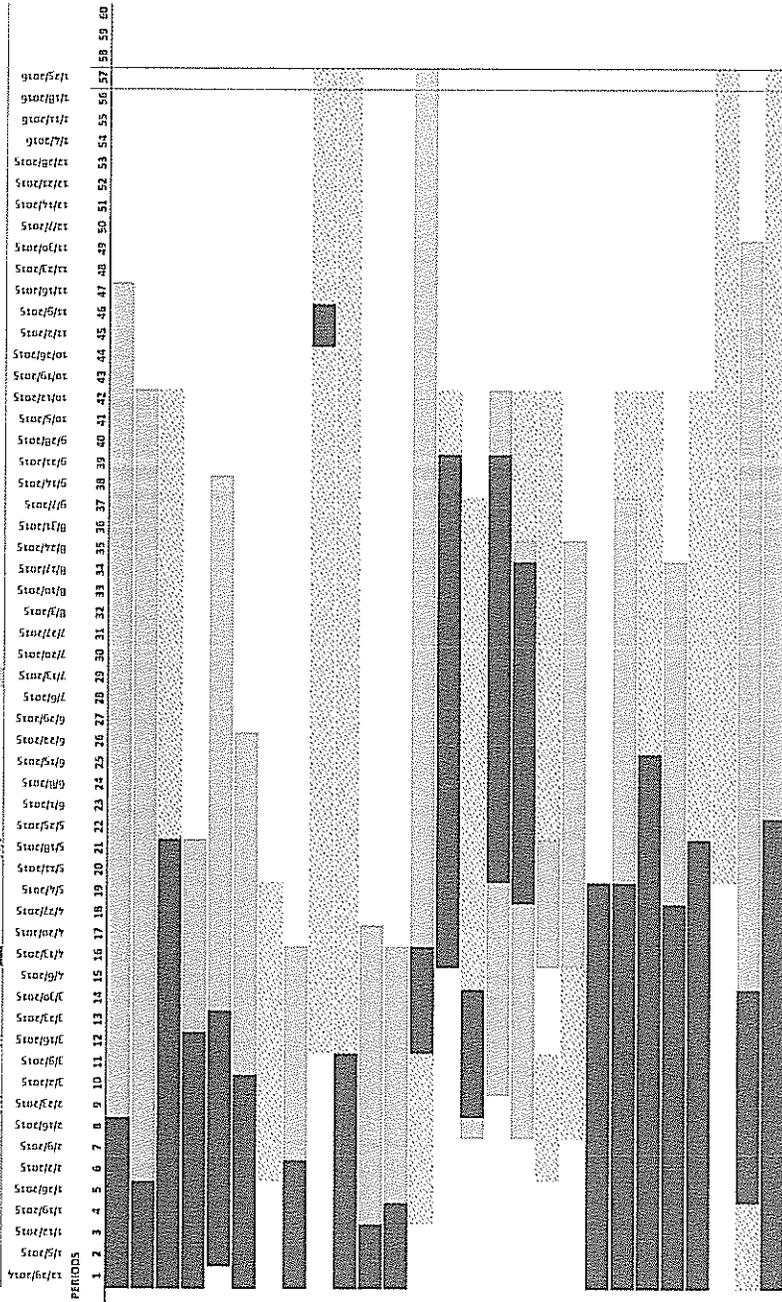
Karen M. Mesher
Borough Management Assistant

2015 STAFF WORK PLAN

PROJECT

PROJECT	PLAN START	PLAN DURATION	ACTUAL START	ACTUAL DURATION	PERCENT COMPLETE
Fund Balance Policy	1	8	1	47	100%
EIP Phase II Grant	1	5	1	42	100%
Revolving Loan Program	1	29	1	42	50%
2014 Audit	1	12	1	21	100%
Licenses/Fees Collection	2	12	2	37	100%
FREEDOM Implementation (Finance)	1	10	1	26	100%
Event Permitting Overhaul	6	14	0	0	5%
M&G MOU	1	6	1	16	100%
Research (Infrastructure Funding)	12	36	45	13	20%
Precision Cut (Ordinance Amendment/Fee Resolution)	1	29	1	57	20%
Lefevre Street	1	3	1	17	100%
East Middle Street (Planning)	1	4	1	16	100%
East Middle Street (Financing)	4	13	12	46	100%
East Middle Street (Construction)	16	27	16	27	90%
West Legion Alley (Const./Dedication)	9	12	8	30	25%
Shade Tree Work	20	20	10	33	100%
5-Yr. Street Plan	19	16	8	35	80%
GARA MOU	6	6	16	27	25%
GARMA MOU	8	8	16	20	100%
Lincoln Square Management (Outdoor Dining)	1	19	1	19	100%
Historic District (CLG Grant)	1	19	1	42	90%
Bike/Transportation Planning	1	29	1	42	60%
Sign Ordinance (Banners)	1	18	1	34	100%
Long Range Planning	1	29	1	42	50%
SALDO	20	38	0	0	0%
Parking Program Implementation	1	14	5	45	100%
Stehwehr II Feasibility Grant	1	22	1	57	70%

Period Highlight: # Plan Actual % Complete Actual (beyond plan) % Complete (beyond plan)



Effect of County Moving Some Offices Out of Borough			
Month	# Parking Passes	\$/Monthly Permit	Total Monthly Parking Revenue
December 2015	26	\$60	\$1,560
January 2016	16	\$60	\$960
	Monthly Lost Revenue		\$600
	Annual Lost Revenue		\$7,200

RHA Parking Meter Projected Revenue				
# Meters	\$/Hr.	Average Hrs./Night Stay	# of Nights Used	TOTAL \$\$\$
17	\$1.00	12	90	\$18,360

Potential Increase in Revenue by Changing RHA Meters to 24-Hrs.	\$11,160
Potential Increase if the same cars moved to parking inside the Garage at \$0.75/Hr.	\$8,370