



Borough of Gettysburg

June 13, 2016

**COUNCIL
AGENDA**

MEMBERS

Robert Krummerich (President)
 Scot Pitzer (Vice-President)
 Susan Naugle
 Graham Weaver
 Jacob Schindel
 AmyBeth Hodges
 Wesley Heyser

STAFF

Charles R. Gable, *MPA* (Borough Manager)
 Harold Eastman, Jr. (Solicitor)
 Sara Stull (Secretary)
 Sara Stull (HR Director)
 (Planning Director)
 (Zoning Officer)
 Nicolette James (Finance Director)
 Daniel Hilliard (Public Works Director)
 Joseph Dougherty (Chief of Police)
 Wesley Winner (Code Enforcement)
 Karen Mesher (Administrative Asst.)
 Karen Mesher (Parking Supervisor)
 Chad Clabaugh, *PE* (Borough Engineer)
 Dave Sanders (EM Coordinator)

Borough of Gettysburg
Council Business Meeting Agenda
June 13, 2016

- | | |
|-------------------------------------|-----------------------|
| I. Call to Order | Vice President Pitzer |
| II. Prayer and Pledge of Allegiance | Graham Weaver |
| III. Welcome and Opening Remarks | Vice President Pitzer |
| IV. Announcements | Vice President Pitzer |

An executive session of the Borough Council of the Borough of Gettysburg was conducted on Tuesday, May 31, 2016, immediately prior to the commencement of a special meeting of the Borough Council consistent with sections 708(a)(1), 708(a)(2), 708(a)(3), 708(a)(4) and 708(a)(5) of the Sunshine Act.

An executive session of the Borough Council shall be conducted immediately prior to the adjournment of this meeting consistent with sections 708(a)(1), 708(a)(2), 708(a)(3), 708(a)(4) and 708(a)(5) of the Sunshine Act for the following reasons and purposes: (1) to discuss matters involving the employment, the termination of employment by resignation or retirement, and the terms and conditions of employment and of the termination of employment of current Borough employees; (2) to provide information or to discuss strategy in connection with any grievance matters filed by Teamsters Local 776 or any other matters threatened to be filed by the police officers' labor union; (3) to provide information and to discuss and consider matters in connection with the possible purchase of real property by the Borough of Gettysburg; (4) to consult with the Borough Manager and the Borough's solicitor in connection with information or strategy on which identifiable claims or complaints are expected to be filed against the Borough of Gettysburg and its employees in connection with the May 12, 2015 arrest of Derek Twyman; and (5) to review and discuss Borough business which, if conducted in public, would violate a lawful privilege or could lead to the disclosure of information or matters of confidentiality protected by law.

- V. Motion to Approve the June 13, 2016 Agenda as Presented
- VI. Approval of Minutes
 - A. Motion to approve May 9, 2016 Council Meeting minutes
 - B. Motion to approve May 23, 2016 Council Workshop Session minutes
 - C. Motion to approve May 31, 2016 Special Council Meeting minutes

Borough of Gettysburg
Council Business Meeting Agenda
June 13, 2016

VII. Public Comment

VIII. Special Presentation

1. Jackie Dwyer, GARA Director
2. Mayoral Candidates Remarks
3. Appointment to Fill Vacancy in Office of Mayor.

A motion to adopt a resolution appointing _____ as Mayor of the Borough of Gettysburg to fill the vacancy in that elective office created by the resignation from that office of William E. Troxell and to serve until the expiration of the term in the office of mayor to which William E. Troxell was elected, which term shall expire on the first Monday in January 2018.

4. The Oath of Office to be administered to the newly appointed Mayor by Judge Christina Simpson.
5. Newly appointed Mayor is seated.
6. Vice-President Pitzer vacates chair of presiding officer in favor of President Krummerich.

IX. Current and Old Business

A. Finance Department

1. Departmental Report Nicolette James
2. Motions Needing Council Action

A. A motion to approve all bills and payrolls for the month as presented.

B. A motion to accept the J. P. Harris Tax Exoneration report for tax years 2008 through 2014 as presented.

Borough of Gettysburg
Council Business Meeting Agenda
June 13, 2016

- C. A motion to transfer from the General Fund to the Debt Service in the amount of \$507,873.00.

- D. A motion to cancel the work session scheduled for Monday, June 27, 2016, and to set a special meeting in its stead for that date commencing at 7:00 p.m. for the purpose of enacting an ordinance authorizing the issuance by the Borough of General Obligation Bonds, Series of 2016.

B. Planning Department/Zoning/Code Enforcement/HARB

- 1. Departmental Report Charles Gable
- 2. Motions Needing Council Action

- A. A motion to approve and authorize the issuance of Certificates of Appropriateness for Items B (49 Steinwehr Avenue), D (20 West High Street), E (131-133 West Middle Street) and F (401 Buford Avenue), as set forth in the minutes of the May 18, 2016 meeting of the Historic Architectural Review Board consistent with the findings and recommendations of HARB as set forth therein.

NOTE: Item A was administratively approved; Item G will be approved upon verification of revisions to the application.

- B. A motion to deny the issuance of a Certificate of Appropriateness for Item C (55 Breckenridge Street), as set forth in the minutes of the May 18, 2016 meeting of the Historic Architectural Review Board consistent with the findings and recommendations of HARB as set forth therein.

- C. A motion to appoint R. Clem Malot, MCP CFM, of Pennsylvania Municipal Code Alliance, Inc. as the interim Borough of Gettysburg Zoning Officer.

C. Parking Department

- 1. Departmental Report Charles Gable

Borough of Gettysburg
Council Business Meeting Agenda
June 13, 2016

D. Public Works Department

1. **Departmental Report** Daniel Hilliard

E. Borough Engineer

1. **Engineer Report** Chad Clabaugh
2. **Motion Needing Council Action**

A motion to approve the final release of the remaining financial security in connection with the Future Stake, Inc. Preliminary/Final Land Development Plan in the amount of \$27,940.00, consistent with the certification letter issued by the Borough Engineer dated June 7, 2016.

F. Police Department

1. **Departmental Report** Joseph Dougherty
2. **Motion Needing Council Action**

A motion to provide notification to the Civil Service Commission of the Borough of Gettysburg of the vacancy in the position of entry-level patrol officer in the Gettysburg Borough Police Department and to request the Commission's certification of an eligibility list for the position of entry-level patrol officer.

G. Borough Manager

1. **Manager's Report** Charles R. Gable
2. **Motion Needing Council Action**

A motion to adopt a resolution updating and adopting Rules and Regulations of the Borough Council of the Borough of Gettysburg Regarding Conduct of all Meetings Open to the Public and the Maintenance of Order at such Borough Meetings.

X. Reports

A. Liaison Reports

1. **GARA** Jacob Schindel
2. **GMA** Susan Naugle
3. **USS Gettysburg** Graham Weaver

Borough of Gettysburg
Council Business Meeting Agenda
June 13, 2016

B. Other Reports

1. MSG

A motion to authorize the extension of the Borough's Memorandum of Agreement with Main Street Gettysburg, Inc. by mutual written agreement for an additional term of _____ years.

2. Elm Street

3. Steinwehr Avenue Heart of Gettysburg

Battlefield (SAHGB) AmyBeth Hodges

4. Adams County Boroughs Association (ACBA) Graham Weaver

5. Adams County Council of Governments (COG)

A motion to appoint _____ as the representative to the Adams County Council of Governments.

6. Adams County Transportation Planning

Organization (ACTPO) Susan Naugle

7. Adams County EMS Report

8. PA State Association of Boroughs (PSAB)

XI. New Business

XII. Elected Official's Comments

A. Mayor

B. Susan Naugle

C. Graham Weaver

D. Jacob Schindel

E. AmyBeth Hodges

F. Wesley Heyser

G. Vice President Scot Pitzer

H. President Bob Krummerich

XIII. Public Comment

XIV. Executive Session

XV. Adjournment