Examination Notice
Gettysburg Borough

Forms required to be completed in order to apply for the position of Entry Level Patrol Officer are available at the Gettysburg Borough Administration Building, 59 East High Street, Gettysburg, PA. 17325. The Borough Administration Building is open from 8:00 AM-4:30 PM, Monday through Friday. Call (717) 334-1160 if you have any questions.

COMPLETED APPLICATIONS MUST BE TURNED IN TO THE BOROUGH SECRETARY'S OFFICE DURING NORMAL BUSINESS HOURS BY NOVEMBER 20, 2015.

A PROCESSING FEE OF $60.00 IS DUE WHEN THE APPLICATION PACKET IS RETURNED.

Physical Fitness Test

Date:	Saturday, December 5, 2015
Time:	9:00 am, arrive no later than 8:45 am
Location	Picola Law Enforcement Complex Gate 5, Industrial Road, HACC Campus One HACC Drive, Harrisburg, PA, 717-780-2408

Written examination:

Date:	Saturday, December 19, 2015
Time:	Candidates will be notified by letter
Location:	Adams County Department of Emergency Services 230 Greennamyer Lane, Gettysburg, PA 17325, 717-334-8603

Oral Examination:

Date:	Saturday, January 9, 2016
Time:	Candidates will be notified by letter
Location:	Adams County Department of Emergency Services 230 Greennamyer Lane, Gettysburg, PA 17325, 717-334-8603

Applicants shall possess a diploma from an accredited high school or a graduate equivalency diploma and shall be Act 120 certified or have completed all requirements to become Act 120 certified. In addition every applicant must be a United States Citizen, be physically and mentally fit to perform the full duties of a police officer, be eligible to receive certification from the Municipal Police Officers Education and Training Commission (MPOETC), and prior to appointment possess a valid motor vehicle operator's license issued by the Commonwealth of Pennsylvania. A copy of the job functions and tasks will be included in the application packet.

Other mandatory components of the test are, a medical examination, and a psychological examination. A complete copy of the Gettysburg hiring policy, as set forth in its Civil Service Rules, is available for inspection during regular business hours at 59 East High Street.

Please note there are two consent forms in this packet for the Physical Fitness Test. One is for Gettysburg Borough and one is for the testing agency, HACC. Both must be filled out by a doctor before returning this application packet.